


/ APPLICATION FORM AND CONDITIONS FOR PARTICIPATION

Duly completed, signed and stamped application forms (original) **in duplicate** are to be sent to the Organizer

Deadline: **06.04.2018**

/ Company:	
Legal Address:	
Post Address:	
Contact person:	E-mail:
	FAX
/ Tax ID:	
/ Banc account, IBAN:	
Bank	
Bank Code BIC / SWIFT	

B1	<input type="text"/>	B2*	<input type="text"/>	/ Who is erecting your stand?:	B3	<input type="text"/>
Equipped area sq.m.:		Unequipped area sq.m.:		δ/T&C	Outdoor area sq.m.:	
- () / corner stand (open from three sides) / Mark up: / up to - 25%				- () / Exhibitor	- () / corner stand (open from two sides) / up to - 20%	
					- () / separate stand (open from four sides) / up to - 30%	

*Mark up for stand construction by Exhibitor or third parties up to 30%

A. / Registration Fee - 265 EUR**

() / CD

This fee is mandatory for all exhibitors and covers general organizational costs, reservation of one parking place, three exhibitor passes for the stand staff, invitation for two persons to the official reception on the occasion of the Exhibition opening, general advertising services, publication of the information about the exhibitor at the official electronic catalog on CD disk and on web site of the Organizer.

B1. 1 . . - 110 EUR**

The price for 1 sq.m. of equipped exhibition area is

(h=80), 1 (15 . .): (h=80), 1 (80*80), 4 , 2 - 6 , 1

The Organizer provides the following equipment for a regular stand (15 sq.m.): stand partition wall panels from three sides (corner stand - from two sides, peninsula - from one side), floor cover, 1 cabinet for papers (h=80 cm), 1 exhibition table, 1 table for negotiations (80*80 cm), 4 chairs, 2 spot lights, 1 clothes rack, 1 electric power socket, 1 dustbin, company's name on fascia board (up to 18 symbols). The space of a regular stand can be enlarged. The price of additional space covers only stand partition wall panels and floor cover. Equipment for stands smaller than 15 sq. m. is subject to negotiation with the Organizer. **The minimum area of the stand - 4 sq.m., corner - 9 sq.m.**

B2. 1 . . - 80 EUR**

The price for 1 sq.m. of unequipped exhibition area is

64 . . 69 . .

Exhibitors willing to set-up a stand of their own design, to use their own construction materials, furniture or willing to employ an outside contractor to construct their stand must get the Organizer's permission to do this. You need to order a supply of electricity to the stand and to equip it with switchboard. **The minimum area of the stand - 4 sq.m., corner - 9 sq.m.**

Note: the price for 1 sq.m. (B1, B2) includes general lighting, cleaning of the aisles, general security service.

B3. 1 . . () - 40 EUR**

The price for 1 sq.m. of outdoor exhibition area is

/ Exhibition dates: 15 6 17.05.2018: 10:00 6 18:00; 18.05.2018: 10:00 6 14:00;	/ Schedule:	/ Montage: 13-14.05.2018: 9:00 - 20:00;
		/ Dismantling: 18.05.2018: 14:00 6 20:00, 19.05.2018: 09:00-20:00;
(45 . .) / Organization of a Seminar for exponents (45 min)		- 120 EUR**
(45 . .) / Organization of a Seminar for non exponents (45 min)		- 240 EUR**
/ Duration (/min.): <input type="text"/>		

At our stand will be represented the following companies:

Hereby we ask you to register our company as the Exhibition participant (Exhibitor) and accept all provisions and prices of Conditions of Participation, Application Form for Participation, Stand Sketch, Invitations and Passes, Catalogue. We guarantee to pay all duly invoiced amounts by the dates reasonably indicated in the invoices.

** - / ** - VAT not included

/ Exhibitor

/ Organizer

/ Stamp	/ Signature	/ Stamp	/ Signature	/ Date
δT	δ / Technics and Communications JSC: 100663012, 37395772,			Tel.: (+ 375 17) 306 06 06, Fax: (+375 17) 203 33 86,
	, 220004, / 34 (P.O.Box 34, 220004 Minsk, Belarus),			Tel.mob: (+375 29) 650 91 02 (Pavel Korotkevich)
	, 220004, , 27, 3.			E-mail: tibo@tc.by
/	: BY12BLBB30120100663012001001 527, 6 6 , BLBBBY2X.			

TERMS AND CONDITIONS OF PARTICIPATION

1. **Applying for Participation**

In order to apply for Exhibition participation the Applicant must send to the Organizer duly completed, signed and stamped forms including APPLICATION FORM FOR PARTICIPATION, STAN SKETCH, INVITATIONS AND PASSES. These duly completed forms become legally and financially binding obligations of the Applicant.
2. **Construction and Equipment of the Stand**
 - 2.1. The stand construction may be undertaken by the Exhibitor or by an outside contractor on condition of receiving the Organizer's approval of the stand project no less than one month prior to the date when the Exhibition setting-up/construction begins. The stand design must comply with the local construction regulations and the Organizer's requirements.
 - 2.2. Construction and dismantling of the stand and exhibits must be undertaken only within the space of the Exhibitor's stand leaving the aisles free.
3. **Participation Fee, Terms of Payment**
 - 3.1. The participation charges shall be invoiced to the Exhibitor by the Organizer and include the fees indicated in the APPLICATION FORM FOR PARTICIPATION, SERVICES, INVITATIONS AND PASSES. Payment terms shall be specified in the invoice.
 - 3.2. All fees shall be indicated exclusive of VAT and other local taxes charged on these services as at the date of their provision.
 - 3.3. The Agreement between the Organizer and the Exhibitor shall be terminated upon fulfillment by the Parties of their respective obligations. The closing day of the Exhibition shall be considered the date after which the Organizer shall stop providing the Exhibitor with services related to its participation in the Exhibition. The volume of services provided by the Organizer shall be determined on the basis of invoices billed to the Exhibitor.
 - 3.4. If the Exhibitor does not sign the bilateral Statement of Work Release and does not provide any written cancellation notice with a good reason to release work and services within 5 (five) working days after the Organizer provides this Statement of Work Release to the Exhibitor, the Organizer may issue the unilateral Statement, which is the reason for settlement of payments between the parties.
 - 3.5. The price for the second floor of a two storied stand shall be 50 % of the price for a regular stand.
 - 3.6. If the Exhibitor fails to effect payment by the specified date the Organizer reserves the right to offer the applied for but unpaid stand space to another Exhibitor and make changes in the Seminar program.
 - 3.7. If the Exhibitor is representative of the foreign company, headquarters may pay for the participation in the Exhibition.
4. **Liability and Insurance**
 - 4.1. The insurance of the exhibits against any risks is to be undertaken by the Exhibitor.
 - 4.2. The Organizer shall provide round-the-clock general security service on the Exhibition grounds but shall take no obligation to look particularly after the stands. The Organizer recommends the Exhibitor to take care with the reasonable prudence after his/her exhibits and personal belongings of the stand staff. The Organizer shall not be liable for any loss or damage to the exhibits and other property of the Exhibitor although it will take all necessary measures to preclude such loss or damage.
 - 4.3. The Organizer reserves the right under extraordinary circumstances and providing reasonable explanations to change either the size or the location of the previously allocated for the Exhibitor stand.
 - 4.4. The Exhibitor shall be allowed to fix illustration materials on the stand partition wall panels precluding any damage to these panels. The penalty for damaging any construction element of the stand will be five times the price of such an element.
 - 4.5. The Exhibitor shall be liable for the quality of represented exhibits.
 - 4.6. The Exhibitor or his/her authorized representative shall be liable for any damage caused to third parties during his/her participation in the Exhibition including damage to the Exhibition hall and equipment.
5. **Operation of Exhibition Stands**
 - 5.1. All construction and assembling works at the stands, arrangement of exhibits and removal of packaging **must be finished by 20.00** of the last day of the Exhibition setting-up/construction period.
 - 5.2. Any placement of advertising materials on the walls, pillars, floor and other elements of the Exhibition hall must be approved by the Organizer and shall be charged according to a special price.
 - 5.3. The Exhibitor's advertising activities shall be confined to its own stand area and are not permissible in the hall aisles, near the entrance/exit to the hall or elsewhere on the Exhibition grounds. Any advertising on the Exhibition grounds is subject to receiving a written permission from the Organizer.
 - 5.4. All kinds of lotteries and other prize winning competitions shall be governed by the Belarusian law and are subject to receiving the Organizer's written permission.
 - 5.5. **In order to provide comfortable working conditions on the Exhibition grounds the Organizer reserves the right to limit any kind of audio advertising or to ban it completely.**
 - 5.6. Sale of exhibits and equipment shall be governed by the Belarusian law.
 - 5.7. Partial or total dismantling of the stand, removal or packaging of exhibits prior to the official closure of the Exhibition shall not be permitted.
 - 5.8. Stand cleaning and waste disposal shall be the responsibility of the Exhibitor and shall be effected either by the stand staff or by the Organizer on request of the Exhibitor and at his/her account.
6. **Co-exhibitors**

The stand space may be allotted only to one Exhibitor who shall be fully liable for his/her co-exponents or stand construction contractor.
7. **Cancellation and Non-participation**

Should the Exhibitor decide not to participate in the Exhibition or to reduce the space of the previously ordered stand later than 45 days before the opening of the Exhibition he/she is liable to pay 50 % of the invoiced to him/her participation charges. Should the Exhibitor decide not to participate later than 30 days before the opening of the Exhibition he/she shall be liable to pay in full the invoiced to him/her participation charges.
8. **Claims**

Any claims to the Organizer must be submitted within one month after the end of the Exhibition. Where such claims arise the law of the Republic of Belarus shall be applied. In the case of late payment the Exhibitor shall pay interest at a rate of 0.25% of the overdue payment for each day of delay.
9. **Miscellaneous**

The parties agree to recognize as original facsimile copies of their signatures and stamps including transmitted by means of digital (electronic) telecommunications. In case of discrepancies between the English and Russian texts of these Terms and Conditions of Participation the Russian text prevails.

/ Exhibitor

/ Stamp

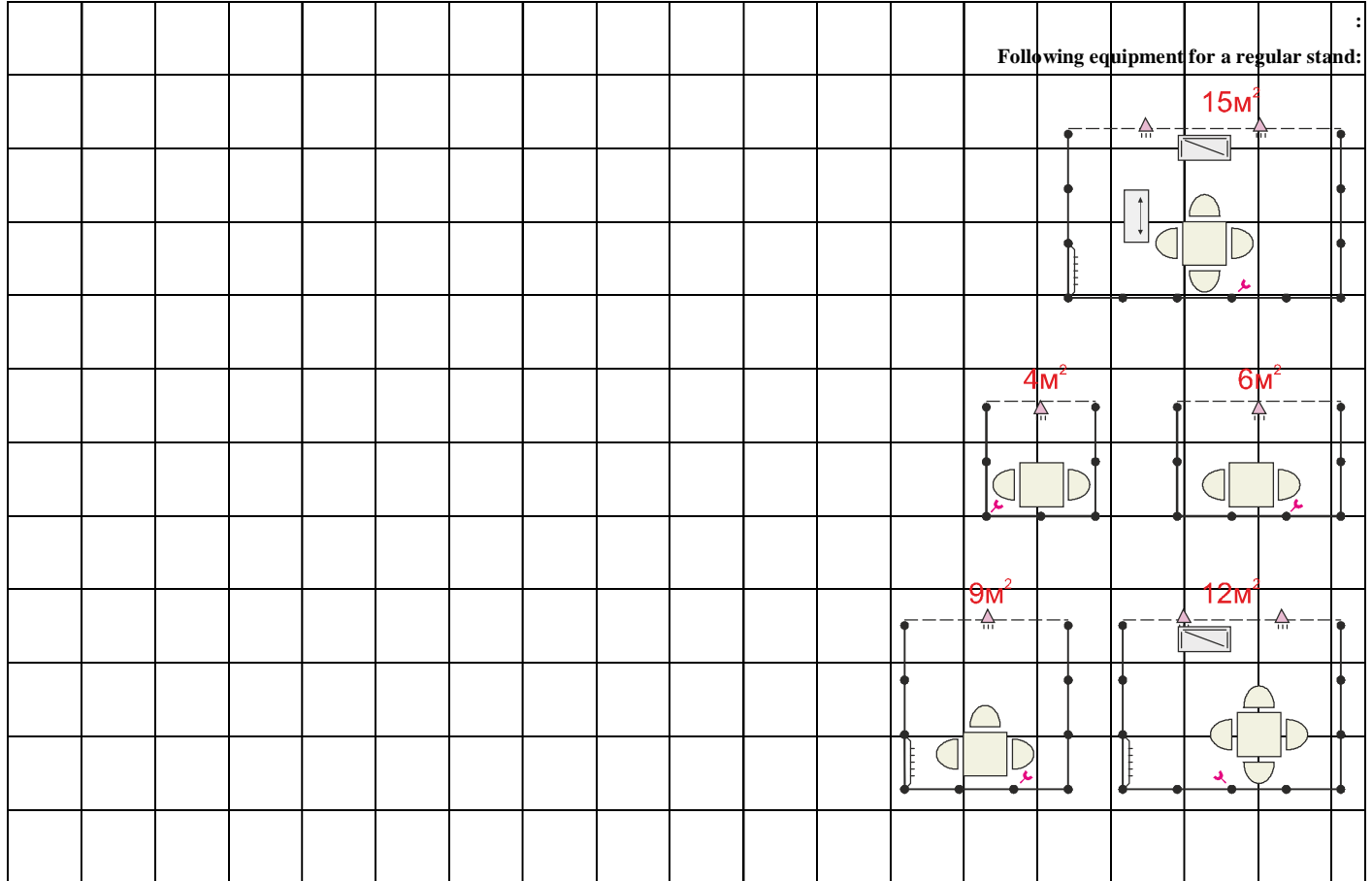
/ Signature

/ STAND SKETCH

06.04.2018 100% ()
06.04.2018 after the orders for additional services are accepted with a 100% surcharge (subject to availability)

Deadline:
06.04.2018

/ STAND SKETCH



Following equipment for a regular stand:

() / carpet: color of your choice (default gray)
 / red / blue / green
 Daily cleaning / YES / NO

(+375 17) 254 75 93, (4), (6), e-mail: info@ekspeditor.com

B. / Electrical power plug of equipment: (220v) - 2 kW
Attention! The maximum power consumption through a single connection ordered (220v) - 2 kW

C. / COMPANY NAME ON THE FASCIA BOARD:

D. / Company logo on the fascia board: / Quantity _____
 / Company logo on a wall panel: / Quantity _____

Én order to place the logo on the fascia board the Exhibitor is required to provide the Organizer with the sample of the company logo (vector format file CorelDRAW, Adobe Illustrator).
 Requirements for preparing and submitting files for large format printing and cutting, see the Appendix 1

/ Schedule: / Montage: 13-14.05.2018: 9:00 - 20:00;
 / Exhibition dates: 15 ó 17.05.2018: 10:00 ó 18:00; 18.05.2018: 10:00 ó 14:00; / Dismantling 18.05.2018: 14:00 ó 20:00, 19.05.2018: 09:00-20:00;

/ Exhibitor

Any change order issued results in its cancellation and registration of new, at prices current at the time of filing

/ Stamp / Signature / Date of ordering:
 óT / Technics and Communications JSC: 100663012, 37395772, :
 : 220004, / 34 (P.O.Box 34, 220004 Minsk, Belarus).
 : 220004, .27, 3.
 / :BY12BLBB30120100663012001001 527, ó ä . , BLBBBY2X.
 Tel.: (+ 375 17) 306 06 06, Fax: (+375 17) 203 33 86,
 Tel.mob: (+375 29) 650 91 02 (Pavel Korotkevich)
 E-mail: tibo@tc.by

Deadline: **06.04.2018**

	/ TYPE	/ PRICE	QUANTITY
1.	Extra parking pass from 9.00 to 19.00 * 1	15 EUR* + / VAT	
2.	Extra stand staff pass to the Exhibition (badge) * 3	10 EUR* + / VAT	
3.	Additional invitation card for the official re eption * 2	40 EUR* + / VAT	

STAND STAFF PASSES (BADGES)

	COMPANY NAME	NAME, FIRST NAME	Price
1.			Free of charge
2.			Free of charge
3.			Free of charge
4.			10 EUR+ / VAT
5.			10 EUR+ / VAT
6.			10 EUR+ / VAT
7.			10 EUR+ / VAT
8.			10 EUR+ / VAT
9.			10 EUR+ / VAT
10.			10 EUR+ / VAT
11.			10 EUR+ / VAT
12.			10 EUR+ / VAT

/ CATALOGUE

XXV

www.tc.by

e-mail).

(06.04.2018),

- (,) - ,
- (,) **;
- ** - 31.04.2018 .

The CATALOGUE of the participants (exhibitors) of the XXV Belarusian Telecommunicatios Forum will be published only as an electronic file.

The catalogue will have to be filled by the exhibitors remotely. Please go to the website (www.tc.by) and find a special part dedicated only to the participants of the. Login, password and a written guidance will be forwarded to the exhibitor's email address indicated in the submitted exhibitor's application, which needs to be paper-printed, signed by the exhibitor's company authority and sealed by the exhibitor's company stamp.

All participants of the Forum who submit their applications by the deadline (April 06, 2018) will be offered additional services, including the following remote management (by Internet) possibilities:

- publish (edit, add) your press-release, news and other information for the visitors of the exhibition on the website of the Forum;
- publish (edit, add) your information in the catalogue**;

** - you can edit and/or amend this information by April 31, 2018.

/ Exhibitor

/ Stamp / Signature

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